

TEWKESBURY BOROUGH COUNCIL

Report to:	Overview and Scrutiny Committee
Date of Meeting:	16 October 2018
Subject:	Gloucestershire Joint Waste Committee Update
Report of:	Head of Community Services
Corporate Lead:	Deputy Chief Executive
Lead Member:	Lead Member for Clean and Green Environment
Number of Appendices:	Two

Executive Summary:

Tewkesbury Borough Council joined the Gloucestershire Joint Waste Committee (GJWC) in December 2014. The Gloucestershire Joint Waste Committee produces a three year rolling business plan and an annual action plan.

This report details the Business Plan and provides an update on the progress to date on the Joint Waste Action Plan for 2018/19 as adopted by the Gloucestershire Joint Waste Committee.

Recommendation:

To CONSIDER the progress made to date in relation to the 2018/19 Gloucestershire Joint Waste Committee Action Plan.

Reasons for Recommendation:

To inform Members of the progress being made against the Gloucestershire Joint Waste Committee Action Plan.

Resource Implications:

None for this report.

Legal Implications:

The Councils referred to in Paragraph 1.1 of the report established the current Gloucestershire Joint Waste Committee on 14 December 2014 by entering into an Inter-Authority Agreement. The statutory authority for the Agreement is contained in sections 101(5) and 102 of the Local Government Act 1972, and the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012 made under Part 1A Chapter 2 Section 9E of the Local Government Act 2000.

The Agreement sets out the role of the Joint Waste Team and the process for agreeing the Business Plan.

The Agreement also establishes a Senior Management Group, which has responsibility for reviewing each Business Plan and Annual Action Plan. The Senior Management Group comprises the Head of the Gloucestershire Joint Waste Team and a Head of Service from each of the partner Councils within the Gloucestershire Joint Waste Committee.

Risk Management Implications:

None for this report.

Performance Management Follow-up:

Progress in delivering the Gloucestershire Joint Waste Committee Action Plan will be reported to Overview and Scrutiny Committee on an annual basis.

Environmental Implications:

None for this report.

1.0 INTRODUCTION/ BACKGROUND

- 1.1** Five of Gloucestershire's local authorities are now members of the Gloucestershire Joint Waste Committee: Cheltenham Borough Council, Cotswold District Council, Forest of Dean District Council, Gloucestershire County Council and Tewkesbury Borough Council.
- 1.2** The Gloucestershire Joint Waste Committee is supported by officers from the Joint Waste Team. As the Gloucestershire Joint Waste Committee is not an organisation in its own right, the Joint Waste Team officers are employed by Gloucestershire County Council (as the administering authority) on behalf of the Gloucestershire Joint Waste Committee.
- 1.3** The Joint Waste Team's principal role is to specify, plan, procure (where authorised by the Gloucestershire Joint Waste Committee and budget holding authority/authorities), monitor, coordinate and improve the delivery of waste and street cleaning services to households, delivered by a number of service providers and in-house teams. Across the partnership the aim is to divert waste from landfill through waste avoidance and reduction, material recovery (recycling), composting and anaerobic digestion.
- 1.4** Tewkesbury Borough Council is represented on the Gloucestershire Joint Waste Committee by the Lead and Support Members for Clean and Green Environment. The Head of Community Services is the senior management representative.

2.0 GLOUCESTERSHIRE JOINT WASTE COMMITTEE BUSINESS AND ACTION PLAN

2.1 The Gloucestershire Joint Waste Committee Business and Action Plan cover a three year horizon and are updated on an annual basis. The Business and Action Plan is the Council's opportunity to set out clearly what it requires from the Gloucestershire Joint Waste Committee in the delivery of the services delegated to it. The delivery of the services by the Gloucestershire Joint Waste Committee, via the Joint Waste Team, must be within the agreed budget.

2.2 The process for agreeing the business plan is set out in the Inter-Authority Agreement. An outline business plan is presented to the Gloucestershire Joint Waste Committee in October each year with a draft plan being produced and considered at the Gloucestershire Joint Waste Committee December meeting. Members of the Gloucestershire Joint Waste Committee are asked to provide feedback and input to the outline plan from their respective authorities. The final plan is approved at the Gloucestershire Joint Waste Committee meeting in February each year.

2.3 The current Business Plan is set out in full at Appendix 1.

3.0 ACTION PLAN PROGRESS 2018/19 TO DATE

3.1 The Gloucestershire Joint Waste Committee Action Plan for 2018/19 is set out in full at Appendix 2. Progress against Tewkesbury Borough Council involvement and associated actions are as follows:

- Support partner councils in a partnership wide service benchmarking study for the Cotswold District Council service review with a view to inform the wider decision of service alignment across all partners.
- In partnership with Cheltenham Borough Council and Ubico, determine the one-off and ongoing service and capital costs for the direct delivery of all residual waste streams to Javelin Park Energy from Waste facility when the treatment plant is operational in 2019. Appraise the costs against the potential for a waste transfer facility or a combination of both waste delivery options.
- Continue to work with teams managing the housing delivery programmes in the Joint Core Strategy and establish collection and street scene strategy.
- Review street cleansing operations to assess current resourcing and schedules, with a view to improve the efficiency of the service. Data gathering and assessment is underway. The next phase is to sense check the data and establish new routes and street cleansing zones for the services using the national Code of Practice for Litter.
- Provide advice to Gloucestershire County Council and Urbaser Balfour Beatty for the handover and mobilisation of the Javelin Park Energy from Waste facility to ensure the suitability and composition of waste from Tewkesbury Borough Council Ubico collections will be collected, delivered and managed in accordance with the contract.
- Support Gloucestershire County Council with the quarterly waste compositional analysis to ensure a representative sample of all residual wastes from Tewkesbury Borough Council green bin collections, litter picks and litter bins, bulky and street sweepings meet the needs of the survey.
- Deliver waste and recycling communications, which this year have included the annual recycling calendar, Tewkesbury Borough News articles for each edition and encouraging recycling during the football world cup.
- Extend the agreement for the existing contract with Ubico Limited for a recycling transfer station at Swindon Road Cheltenham as due to the travelling distance, vehicles cannot tip directly at the Avonmouth Materials Recovery Facility (MRF).

- Manage and monitor waste contracts for contract compliance, performance and health and safety compliance. Reporting back to the Council regularly and to the 'Keep Safe Stay Healthy' group with quarterly updates and inputting into the annual health and safety report.

4.0 SERVICES PROVIDED TO THE COUNCIL BY THE JOINT WASTE TEAM

4.1 In addition to the projects and tasks identified in the action plan and outlined in Paragraph 3.1, the Joint Waste Team carries out cyclical tasks and a client-side role for the waste, recycling and street cleaning contracts. It also provides a customer services interface for contract, policy and service related queries and complaints as follows:

- Data management for reporting to DEFRA and Waste Data Flow.
- Partnership wide waste and recycling communications campaigns.
- Ubico contract waste, recycling and street cleansing crew inspections.
- Materials Recycling contract procurement and monitoring (including regular contract meetings, attending monthly material sample tests, site visits etc).
- Tonnage data checks for all contracts, approving invoices and payment mechanisms.
- Health and safety investigations.
- Stock control and ordering of waste and recycling receptacles.
- Support the Customer Services team and Corporate team in relation to waste services queries and projects.
- Investigate and respond to formal complaints relating to waste services and policy.
- Support the new Tewkesbury Borough Council Grounds Maintenance Project Officer for contract monitoring requirements.
- Support for waste management related internal audits (this year so far includes garden waste and fleet services).
- Assist the new Tewkesbury Borough Council Contract Operations Manager at Ubico in her new role and provide contract support including data gathering for the new set of Key Performance Indicators (KPIs) for the Ubico contract.

5.0 RELEVANT COUNCIL POLICIES/STRATEGIES

5.1 Gloucestershire Joint Municipal Waste Management Strategy 2007-20

6.0 RELEVANT GOVERNMENT POLICIES

6.1 None

7.0 RESOURCE IMPLICATIONS (Human/Property)

7.1 None

8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)

8.1 Actions within the report will have the effect of reducing waste to landfill mitigating climate change and natural resource consumption.

- 9.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**
- 9.1** The Health and Safety Executive states that waste management remains among the most dangerous industries in which to work with the highest fatality at work rate of any industrial sector. It is imperative that waste management services and contracts are monitored with a strong safety focus to protect the workforce and members of the public.
- 10.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**
- 10.1** None

Background Papers: None

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Appendices: Appendix 1 - Gloucestershire Joint Waste Committee Business Plan
2018-21
Appendix 2 - Gloucestershire Joint Waste Committee Action Plan
Update 2018/19